

DON_ATION REQUEST FORM

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At Country Garden Store, we contribute to a number of worthwhile and charitable causes. We do so gladly, because we strive to play an active and positive role in our community. We receive hundreds of requests like yours for consideration every year, however only a limited number of gift certificates are available. In order for us to properly evaluate all requests, we ask you to fill out this short questionnaire. The questionnaire will also help us with our own records. We will notify you as soon as possible if a donation request is approved (usually within a week). Note: Request must be received at least two (2) weeks prior to your event date.

Organization Name	Charitable ID# (if applicable)	
Organization Address		
Daytime Phone #:	E-Mail Address:	
Place of Event:	Date and Time of Event:	
Expected attendance:		
	/donation be promoted?:	
Has your organization requested or bee	en given from us in the past? No / Yes	
If yes, when?		
If yes, what did Country Garden Store o	ontribute in the past?	
If you are asking for a specific donation	, please state what it is:	
How will our gift be used? Door Prize _	Raffle Prize Silent Auction Other	
Print Name	Date:	
Please return by email, ma	il or fax a minimum of two weeks prior to your event date. Thank you!	
Internal Use Only		
Date Received:	Approved by:	